



MINUTES OF MEETING

CONSULTANT SELECTION COMMITTEE (CSC) MEETING

FOR HIRING OF SERVICES OF AN INDIVIDUAL FINANCIAL MANAGEMENT CONSULTANT FOR

“IDENTIFICATION AND PREPARATION OF TRAINING MODULES TO INITIATE A CAPACITY BUILDING TRAINING PROGRAM FOR WASA OFFICIALS AND OFFICERS IN PUBLIC FINANCIAL MANAGEMENT AT TRAINING CENTRE OF WASA, LAHORE”


Meeting of Consultant Selection Committee (CSC) was held at WASA Head Office on **03.07.2023** at 03:00 PM. The following Members participated in the Meeting (attendance sheet attached):

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|--|-------------|
| i) Director (P&D), WASA, Lahore | Chairperson |
| ii) Director (Finance), WASA, Lahore | Member |
| iii) Dy. Director-I (P&D), WASA Lahore | Secretary |

The CSC in its meeting held on 06.06.2023 decided to approach the following individual consultants, recommended by Directorate of Training, in order to proceed further as per PPRA Rule 46 and Least Cost Selection Method:

- 1) Mr. Tahir Abbas Naz
CNIC: 35202-1286815-7
Address: Al-Mustafa, 190-D, Jubilee Town, Lahore.
Phone: 0333-6848338.
- 2) Mr. Abdul Raouf
CNIC: 35202-9757227-9
Address: 727-B Block, Faisal Town, Lahore.
Phone: 0333-2545454





- 3) Mr. Muhammad Javaid Akhtar
CNIC: 35202-7987852-5
Address: 236-Jade Block, Park View City, Lahore.
Phone: 0300-9449142

Accordingly, the abovementioned individual consultants were requested, vide Nos. DMD(E)/320, 321 & 322 dated 15.06.2023, to submit their willingness along with necessary documents. Consequently, all the aforementioned individual consultants have submitted their willingness to carry out the subject consultancy work along with their financial proposals.

The CSC opened & examined the proposals as well as the related documents, submitted by the individual consultants, against the requirements mentioned in the Letter of Invitation (LOI). The details are as under:

Sr. No.	Name of Individual Consultant	Copy of CNIC	Detailed CV	Copy of Educational Testimonials	Registration with FBR/PRA	Financial Proposal	Remarks
1.	Mr. Tahir Abbas Naz	✓	✓	✓	✓	✓	Eligible
2.	Mr. Abdul Raouf	✓	✓	✓	✓	✓	Eligible
3.	Mr. Muhammad Javaid Akhtar	✓	✓	✓	✓	✓	Eligible


The CVs of three nos. eligible individual consultants were evaluated by the CSC vis-à-vis the eligibility criteria laid under the description of services / Terms of Reference (TORs). The result is as under:

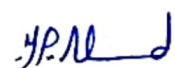
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Sr. No.	Name of Individual Consultant	Evaluation Criteria			Quoted Bid (inclusive of all applicable taxes)
		Minimum Qualification: Bachelor's Degree in any discipline	Minimum 25 years of experience in handling provincial / local govt. / autonomous body finances, accounts, and their execution	Retired provincial civil servant in BS-18 or above	
1.	Mr. Tahir Abbas Naz	✓	✓	✓	Rs. 11,80,000/-
2.	Mr. Abdul Raouf	✓	✓	✓	Rs. 12,50,000/-
3.	Mr. Muhammad Javaid Akhtar	✓	✓	✓	Rs. 11,60,000/-

As per evaluation by the CSC, **Mr. Muhammad Javaid Akhtar** (CNIC: 35202-7987852-5) at quoted bid amount of **Rs. 11,60,000/-** (inclusive of all applicable taxes) is the lowest evaluated bidder. Therefore, the CSC recommended to proceed further, with the individual consultant having lowest financial proposal, under PPRA Rules.

Meeting ended with the Vote of Thanks to and from the Chair.


DY. DIRECTOR (P&D)-I
WASA, LAHORE


DIRECTOR (FINANCE)
WASA, LAHORE




DIRECTOR (P&D)
WASA, LAHORE

ATTENDANCE SHEET

Consultant Selection Committee (CSC) Meeting for:

**HIRING OF AN INDIVIDUAL FINANCIAL MANAGEMENT CONSULTANT FOR
"IDENTIFICATION AND PREPARATION OF TRAINING MODULES TO INITIATE A
CAPACITY BUILDING TRAINING PROGRAM FOR WASA OFFICIALS AND OFFICERS
IN PUBLIC FINANCIAL MANAGEMENT AT TRAINING CENTRE OF WASA, LAHORE"**

Date: 03.07.2023

Sr. No.	Name	Designation	Signature & Contact #
WASA Lahore			
1.	Mr. Zeeshan Bilal	Director (P&D)	
2.	Mr. Irfan Ahmad	Director (Finance)	
3.	Hafiz Ozair Ahmad	Dy. Director (P&D)-I	